

**CITY OF CHIPLEY
REGULAR COUNCIL MEETING
MINUTES**

May 10, 2016

6:00 p.m.

Attendees:

Mr. Lee Dell Kennedy, Mayor
Mrs. Karen Rustin, Council Member
Mr. John Sasser, Council Member

Mr. Brett Butler Mayor Pro-Tem
Mr. Ellis Reed, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mr. Scott Thompson, Lieutenant

Mrs. Patrice Tanner, Asst. City Administrator/City Clerk
Mrs. Michelle Jordan, City Attorney

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. **Call to Order.** The meeting was called to order by Mayor Kennedy at 6:00 p.m.
- B. **Prayer and Pledge.** Prayer was given by Mr. Reed and Mr. Sasser led the pledge to the American Flag.
- C. **Approval of Agenda.** The agenda was presented for approval. Mayor Kennedy added Item No. 3 – Resolution No. 16-15 – FDOT SCOP Application and Item No. 4 – Parrish Property.

A motion was made by Mr. Sasser and seconded by Mrs. Rustin to approve the agenda with the additions. The motion passed unanimously.

D. **Presentation and Approval of Minutes.**

1. March 3, 2016 – Regular Council Workshop
2. April 7, 2016 – Regular Council Workshop

A motion was made by Mrs. Rustin and seconded by Mr. Butler to approve the minutes as presented. The motion passed unanimously.

E. **Agenda Items.**

1. **Approval of Resolution No. 16-14 – General Election.** Mr. Miner explained this resolution will set the City Election to be held on August 2, 2016 and if necessary, a run-off election on August 16, 2016. The qualifying dates will be from 8:00 a.m. on June 6, 2016 until 4:00 p.m. on June 10, 2016. The election this year will be for the offices of Council Member Ward 1, Council Member Ward 4 and Council Member-at-Large. No further discussion ensued.

A motion was made by Mr. Reed and seconded by Mr. Butler to approve Resolution No. 16-14. The motion passed unanimously.

2. **Approval of Recreation Committee Member – Kevin Nelson.** Mr. Miner explained Mr. Jack Taylor no longer has children playing ball and is stepping down from the Recreation Committee. Mr. Kevin Nelson has requested to be a member of the Recreation Committee. No further discussion ensued.

A motion was made by Mr. Butler and seconded by Mrs. Rustin to approve the appointment of Mr. Kevin Nelson to the Recreation Committee. The motion passed unanimously.

3. **Approval of Resolution No. 16-15 – FDOT SCOP Project Application.** Mr. Miner explained this resolution is for the FDOT SCOP Project Application which was submitted for approval. The project will be Phase II and will include 5th Street resurfacing and drainage improvements as a continuation to the SCOP Phase I Project currently being designed. If funded, we will then apply for Phase III to complete 5th Street to Highway 77. Discussion ensued.

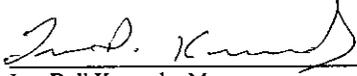
A motion was made by Mrs. Rustin and seconded by Mr. Butler to approve Resolution No. 16-15. The motion passed unanimously.

4. **Parrish Property – 626 Grove Street.** Mrs. Rustin explained she has been approached by a citizen about the vacant property at 626 Grove Street. Mrs. Rustin stated this property has been vacant for twelve years and she would like for the Council to consider donating this property to Habitat for Humanity with a stipulation that they will need to build within a two year time frame. This would be a win for the community and the city. Mr. Miner explained the property had dilapidated and we worked with property owners for quite some time. Several of the family members passed that were heirs to the property and the family was unable to maintain or do anything with it so at that time the owner(s) signed it over to the city. The City demolished the structures on the property, cleaned it up and kept it maintained to a degree for years while not earning any ad valorem taxes. It will put it back on the tax rolls. Mr. Miner explained he received a verbal interest from Habitat for Humanity to take the property. He suggested the Council put a stipulation on the property that Habitat for Humanity has to build within two years and/or the property reverts back to the City. The attorney explained she could research and draw something up on the property so it can be voted on by the Council. Discussion ensued.

A motion was made by Mrs. Rustin and seconded by Mr. Butler to authorize the City Attorney to research and move forward with drawing up a deed to donate the Parrish Property at 626 Grove Street to Habitat for Humanity. The motion passed unanimously.

The meeting adjourned at 6:13 p.m.

City of Chipley



Lee Dell Kennedy, Mayor

Attest:



Patrice A. Tanner
Assistant City Administrator/City Clerk