

**CITY OF CHIPLEY
REGULAR COUNCIL MEETING
MINUTES**

February 9, 2016

6:00 p.m.

Attendees:

Mr. Lee Dell Kennedy, Mayor
Mr. Ellis Reed, Council Member

Mr. Brett Butler Mayor Pro-Tem
Mr. John Sasser, Council Member

Absent:

Mrs. Karen Rustin, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mr. Scott Thompson, Lieutenant

Mrs. Patrice Tanner, Asst. City Administrator/City Clerk
Mrs. Michelle Jordan, City Attorney

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Kennedy at 6:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Reed and Mr. Butler led the pledge to the American Flag.
- C. Approval of Agenda.** The agenda was presented for approval. Mayor Kennedy deleted Item No. 7 – Mongoven Building and added Item No. 7 – Special Event Application – Easter Egg Hunt; and Item No. 8 – Yard of the Month.

A motion was made by Mr. Reed and seconded by Mr. Butler to approve the agenda with the additions. The motion passed unanimously.

- D. Presentation and Approval of Minutes.**
1. January 7, 2016 – Regular Council Workshop
 2. January 12, 2016 – Regular Council Meeting

A motion was made by Mr. Sasser and seconded by Mr. Butler to approve the minutes as presented. The motion passed unanimously.

E. Agenda Items.

1. **Approval of Resolution No. 16-10 – FY 15/16 Budget Amendment.** Mr. Miner read the resolution by title. Mr. Miner explained this resolution will approve a budget amendment for the fiscal year 2015-2016. Discussion ensued.

A motion was made by Mr. Reed and seconded by Mr. Butler to approve Resolution No. 16-10. The motion passed unanimously.

2. **Approval of Ordinance No. 937 (First Reading) – Abandonment of Unopened Right-of-Way.** Mr. Miner read the ordinance by title. Mr. Miner explained this ordinance, if approved, will vacate an unopened portion of right-of-way that runs from 1st Street to 2nd Street. Discussion ensued.

A motion was made by Mr. Sasser and seconded by Mr. Butler to approve the first reading of Ordinance No. 937. The motion passed unanimously.

3. **Approval of Northwest Florida Water Management District Grant – Amendment No. 1.** Mr. Miner explained this amendment, if approved, will revise the agreement end date from March 14, 2016 to September 14, 2017. Discussion ensued.

A motion was made by Mr. Reed and seconded by Mr. Butler to approve the Northwest Florida Water Management District Grant – Amendment No. 1. The motion passed unanimously.

4. **Approval of Special Event Application – Relay for Life Walk – Run – Glow 5K.** Mr. Miner explained the Washington/Holmes Relay for Life has presented a Special Event Application requesting approval to hold a Walk-Run-Glow 5K on March 12, 2016 from 5:30 p.m. – 8:30 p.m. to raise funds for the American Cancer Society through a 5K race. Discussion ensued.

A motion was made by Mr. Butler and seconded by Mr. Sasser to approve the Special Event Application for Relay for Life Walk-Run-Glow 5K. The motion passed unanimously.

5. **Approval of Special Event Application – Early Learning Coalition of Northwest Florida.** Mr. Miner explained Mrs. Susan Gage has presented a Special Event Application requesting approval to hold an outdoor children's art festival at Shivers Park sponsored by The Early Learning Coalition of Northwest Florida on April 23, 2016 from 10:00 a.m. – 1:00 p.m. The purpose of this event is to provide a free, outdoor festival targeted to families with children ages birth to 10 years. The focus will be on children and the arts. Mrs. Gage explained there were over 700 participants last year. Discussion ensued.

A motion was made by Mr. Reed and seconded by Mr. Butler to approve the Special Event Application for the Early Learning Coalition of Northwest Florida. The motion passed unanimously.

6. **Large Truck Parking – Discussion.** Mr. Miner explained the attorney needs some direction on this item. There is road erosion due to the truck driving on that road. It is not against the law or against our current code, the way it is written, restricting large truck parking. We are proposing to discuss this with the citizen and try to mitigate the situation. We can also look into strengthening our ordinances. Mayor Kennedy explained we do not need to change the ordinances because then we will need to change it everywhere in the city. Mrs. Jordan explained she needs to know how much they want to restrict trucks within the City. Mr. Butler explained any action we take ordinance wise will have to be applied city wide. Mr. Reed explained if we put up enough signs on the right-of-way would there be any stipulations of driving across the right-of-way? Mr. Miner explained we will need to talk to the individual. Mr. Sasser asked if an investigation has been done to see if he can park somewhere else. I think the noise is the issue. Mr. Butler suggested talking to the individual to see if there is an acceptable parking area. Mr. Miner explained this could resolve the issue and it is a good starting point and then it could come back to the council to decide what else needs to be done. He explained he has looked at other cities and it is not necessarily big trucks driving through residential neighborhoods, the problems are from the noise from cranking up and big trucks parking in residential areas. Mayor Kennedy suggested having Dan go talk to this individual. The road is being eroded and he is driving on the sidewalk so these issues need to be addressed. Mr. Miner can give the Council an update at the next meeting. Discussion ensued.

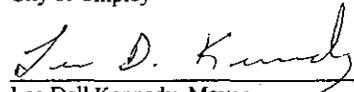
7. **Approval of Special Event Application – Easter Egg Hunt.** Mr. Miner explained Ms. Sherri Biddle has presented a Special Event Application requesting approval to hold a Community Easter Egg Hunt at Shiver's Park on Wednesday, March 23, 2015 from 5:30 p.m. to 7:00 p.m. The purpose of this event is to provide a safe egg hunt for the children of the community. Discussion ensued.

A motion was made by Mr. Sasser and seconded by Mr. Butler to approve the Special Event Application for the Easter Egg Hunt. The motion passed unanimously.

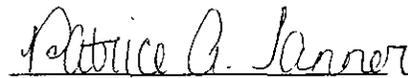
8. **Yard of the Month –** Mayor Kennedy explained J.C. & Peggy Spivey located at 788 4th Street are not present tonight but have been awarded the Yard of the Month for February 2016. No discussion.

The meeting adjourned at 6:22 p.m.

City of Chipley


Lee Dell Kennedy, Mayor

Attest:


Patrice A. Tanner
Assistant City Administrator/City Clerk