

**CITY OF CHIPLEY
REGULAR COUNCIL WORKSHOP
MINUTES**

March 3, 2016

5:00 p.m.

Attendees:

Mr. Lee Dell Kennedy, Mayor	Mr. Brett Butler, Mayor Pro-Tem
Mrs. Karen Rustin, Council Member	Mr. Ellis Reed, Council Member
Mr. John Sasser, Council Member	

Others Present Were:

Mr. Dan Miner, City Administrator	Mrs. Patrice Tanner, Asst. City Administrator/City Clerk
Mr. Kevin Crews, Police Chief	Mr. Floyd Aycock, Fire Chief
Mr. Chester Campbell, Public Works Director	Tim Ray, Water Utilities Director
Mr. Guy Lane, Recreation Director	Mr. Brock Tate, Code Enforcement/Planning Officer
Mrs. Michelle Jordan, City Attorney	

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. **Call to Order.** The meeting was called to order by Mayor Kennedy at 5:00 p.m.
- B. **Prayer and Pledge.** Prayer was given by Mr. Chester Campbell and Mr. Butler led the pledge to the American Flag.
- C. **Approval of Agenda.**
- D. **Presentation and Approval of Minutes.**
 - 1. February 4, 2016 – Regular Council Workshop
 - 2. February 9, 2016 – Regular Council Meeting

E. **City Administrator and Department Head Reports.**

Public Works Department – Chester Campbell. Mr. Campbell explained February has been a busy month. The department has been working on drainage ditches and some road work on the north side of town due to wet weather. Discussion ensued.

Police Department – Kevin Crews. Chief Crews explained it has been a busy month. They had a drug round up of about thirteen. Discussion ensued.

Water Utilities Department – Tim Ray. Mr. Ray explained everything is going good. We have had some wet weather issues as well, but everything is in pretty good shape. No further discussion ensued.

Fire Department – Floyd Aycock. Chief Aycock explained the department has been staying busy and we are enjoying the wet weather. No further discussion ensued.

Recreation Department – Guy Lane. Mr. Lane explained basketball is finishing up this week. We are getting ready to start baseball, so far there are 240-250 signed up. Mr. Sasser stated the department did a good job cleaning the sidewalks on Railroad Avenue. No further discussion ensued.

Planning/Code Enforcement – Brock Tate. Mr. Tate explained there were two land use compliance certificates, one sign permit, and one tree removal permit for the month of February for Planning & Zoning. Mr. Tate explained there were 22 door hangers sent out and everyone has complied. There were twenty-one public nuisance cases and one case with the attorney for Code Enforcement; which is the 2nd Street property. Discussion ensued.

Finance Department – Patrice Tanner. Mrs. Tanner explained the department is staying busy. No further discussion ensued.

Administration Department – Dan Miner. Mr. Miner explained the Chipley Sidewalk Phase II Project is officially closed. A meeting has been scheduled on March 9, 2016 with FDOT about the I-10 Utilities Extension Project to discuss proposed utility locations along SR 77 and possible use of state road right of way for a lift station location. We have advertised for engineering

services for the Reclaimed Water Distribution Systems/Sprayfield and it closes on March 4, 2016. The engineers are in the design stage on the North Fifth Street and Old Bonifay Drainage Improvements Project. FDEP has approved the commencement documents for Phase VI and VII effective February 26, 2016; this project must be completed by April 30, 2018. Mr. Sasser asked with the water testing complete for the test water well, do we know when we will start. Mr. Miner explained we will wait until after we meet with FDOT next week and then Hatch Mott McDonald will prepare a schedule. Discussion ensued.

F. Agenda Items.

1. **Presentation of Yard of the Month** – March 2016. No discussion.
2. **Approval of Ordinance No. 937 (Public Hearing)** – Abandonment of Unopened Right-of-Way. Mr. Miner explained this ordinance, if approved, will vacate an unopened portion of right-of-way that runs from 1st Street to 2nd Street. He stated this is the final reading for this ordinance. No further discussion ensued.
3. **Approval of Resolution No. 16-11** – Local Mitigation Strategy Plan. Mr. Miner explained this resolution, if approved, will adopt the 2016 Washington County Local Mitigation Strategy Plan for the City of Chipley. The County created a Local Mitigation Strategy Committee to assess the hazards facing the County and to identify initiatives designed to reduce the impact of those hazards. Discussion ensued.
4. **Approval of Resolution No. 16-12** – Northwest Rural Area of Opportunity (RAO). Mr. Miner explained this resolution will approve a memorandum of agreement between the State of Florida Department of Economic Opportunity and the City of Chipley to document the terms and conditions of the implementation of the Northwest Florida Area of Opportunity (RAO), formerly known as the Northwest Rural Area of Critical Concern (RACEC) designation. Discussion ensued.
5. **Approval of Engineering Recommendation** – Sprayfield. Mr. Miner explained the RFQ advertisement for the Sprayfield Engineering Recommendation ends on March 4, 2016 and we will try to short list by next Tuesday for approval. Discussion ensued.
6. **Approval of Bid Award** – Reclaimed Water Line Relocation Project. Mr. Miner explained the City of Chipley received one sealed bid for the Reclaimed Water Line Relocation Project from GCUC in the amount of \$57,500.00. Mayor Kennedy asked if we will need to re-advertise if we only receive one bid. Mr. Miner explained it is not uncommon to receive only one bid on a small project. Mr. Sasser asked if the project will have an impact on the walking path out there. Mr. Miner explained it is his understanding that with the new four-lane, the walking path ends at State Park Road and curves onto Highway 77; the County is going to extend the trail a little bit over by Blue Lake Park. Discussion ensued.
7. **Approval of Emergency Influent Pump Station Purchase** – Water Utilities Department. Mr. Miner explained this is a request for approval of an emergency purchase for the Water Utilities Department for one (1) influent pump in the amount of \$17,760.00. He explained the Water Utilities Department has three main influent pumps and all are in need of replacement. They have been rebuilt three times and it is about \$10,000 each time they are rebuilt. It has reached a point where it cannot be done anymore and we are at the point of changing to new pumps and phasing them in over time. Mr. Butler asked how long have the pumps been lasting. Mr. Miner explained about seven years. This new pump has a five year warranty. He stated two of the pumps were rebuilt last year, so we will have about two years before any other repairs may need to be made. Discussion ensued.
8. **Discussion of Planning & Zoning Recommendation:**
 - A. **Approval of Request for Zoning Change** – 1272 Wells Avenue – Darrell and Marla Nance. Mr. Miner explained the Petitioners wish to change the zoning of the property from low density residential to neighborhood commercial. No action was taken by the Planning & Zoning Commission at the February 25, 2016 regular meeting. Mrs. Rustin asked and there were thirteen citizens present that are against the rezoning. Discussion ensued.

Madeline Culpepper – 1296 Wells Avenue. Mrs. Culpepper explained she has been there for almost 86 years. It is a very safe, loving and caring community. She did not fear for children's safety. If the City rezones we do not have the safety and security that we have there now. There are enough areas zoned commercial in the City. She is not in favor of the rezoning. Discussion ensued.

Donald Sellers – 730 5th Street. Mr. Sellers explained he disagrees that we allow businesses to come into that area. The speeders are already bad and people run the stop signs at Wells Avenue. Too many children play in that area and he is against any business coming into that area. Discussion ensued.

Beth Watford – 916 Main Street. Mrs. Watford stated the striping is no longer effective and she is against the rezoning. Discussion ensued.

Becky Daughtry – Corner of Main Street and Wells Avenue. Mrs. Daughtry stated it is a neighborhood and we enjoy it being just that, a neighborhood. Discussion ensued.

Mr. Miner explained the Nance's understand the neighbors' position and they are withdrawing their request for rezoning. Thank you all for coming and voicing your concerns. There is no action to be taken by the Council. Mrs. Culpepper stated that she appreciates the City Council. Mr. Butler stated that he also appreciates that we have the freedom to be able to petition; it says a lot about our community. Mr. Thomas Lancaster stated that he believes Dan and Brock did a good job handling the rezoning. Discussion ensued.

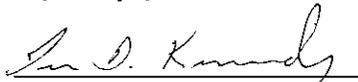
9. **Large Truck Parking** – Orange Street – Discussion. Mr. Miner explained there is a meeting set up with the landowner at 2:00 p.m. on Friday, March 4, 2016 to discuss large truck parking. The issues to be discussed will be the fact that the large truck is tearing the road up and there has been water meter damage. He either will need to make accommodations to prevent the damage or park somewhere else. He stated the "No Large Trucks" signs are not enforceable. Discussion ensued.
10. **Mongoven Building** – Update from Attorney. Mrs. Jordan explained there is a significant judgement that comes before the city municipal lien. The lien is in the amount of \$39,396.47 and is owed to Park Finance of Broward, Inc. plus outstanding tax certificates. If the attorney of Park Finance of Broward, Inc. does not re-record the lien then the \$39,396.47 judgement will go away. She stated the City does not own the building and there is some liability since we put the fence up around the building. Mrs. Rustin explained we have to do what's in the best interest of the citizens for safety. Mr. Miner explained CRA has agreed to discuss it for help in funding this issue. We will look at this again in May. Discussion ensued.

Other Matters:

Mr. Don Sellers asked the Council if they have ever considered addressing the drainage issue in Ward 4. He stated he believes it could be corrected if it is addressed. Mayor Kennedy explained they had a lot of people at the train inspection Thank you to the citizens for showing up and to the department heads for all the hard work they did. Mr. Miner thanked Heather Lopez with the TDC for all of her work. Discussion ensued.

The meeting adjourned at 6:07 p.m.

City of Chipley


Lee Dell Kennedy, Mayor

Attest:


Patrice A. Tanner
Assistant City Administrator/City Clerk