

**CITY OF CHIPLEY
REGULAR COUNCIL MEETING
MINUTES**

March 8, 2016

6:00 p.m.

Attendees:

Mr. Lee Dell Kennedy, Mayor	Mr. Brett Butler Mayor Pro-Tem
Mrs. Karen Rustin, Council Member	Mr. Ellis Reed, Council Member
Mr. John Sasser, Council Member	

Others Present Were:

Mr. Dan Miner, City Administrator	Ms. Jan Bossert, Administrative Assistant
Mr. Kevin Crews, Police Chief	Mr. Scott Thompson, Lieutenant
Mr. Michael Richter, Narcotics Investigator	Mr. Paul Demaree, Patrol Sergeant
Mrs. Michelle Jordan, City Attorney	

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. **Call to Order.** The meeting was called to order by Mayor Kennedy at 6:01 p.m.
- B. **Prayer and Pledge.** Prayer was given by Mr. Reed and Mr. Butler led the pledge to the American Flag.
- C. **Approval of Agenda.** The agenda was presented for approval. Mayor Kennedy deleted Item No. 8 – Discussion of Planning & Zoning Recommendation, Item No. 9 – Large Truck Parking and Item No. 10 – Mongoven Building. Mayor Kennedy added Item No. 8 – Kevin Crews.

A motion was made by Mr. Butler and seconded by Mr. Rustin to approve the agenda with the deletions and addition. The motion passed unanimously.

D. **Presentation and Approval of Minutes.**

1. February 9, 2016 – Regular Council Meeting

A motion was made by Mr. Reed and seconded by Mr. Butler to approve the minutes as presented. The motion passed unanimously.

E. **Agenda Items.**

1. **Presentation of Yard of the Month – March 2016.** Mayor Kennedy explained Bill & Dot DiZinno located at 634 Third Street are not present tonight but have been awarded the Yard of the Month for March 2016. No discussion.
2. **Approval of Ordinance No. 937 (Public Hearing) – Abandonment of Unopened Right-of-Way.** Mayor Kennedy closed the regular meeting and opened the public hearing at 6:13 p.m. Mr. Miner read Ordinance No. 937 by title:

AN ORDINANCE OF THE CITY OF CHIPLEY, FLORIDA, VACATING A PORTION OF UNOPENED RIGHT-OF-WAY; PROVIDING FOR CESSATION OF OPERATIONAL AND MAINTENANCE RESPONSIBILITIES; PROVIDING FOR REVERSION OF VACATED REAL PROPERTY TO THE ADJOINING PROPERTY OWNER; PROVIDING FOR CORRECTION TO PUBLIC RECORDS OF THE CITY; PROVIDING FOR FILING OF THE ORDINANCE WITH WASHINGTON COUNTY CLERK OF CIRCUIT COURT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

Brenda Carroll – 1388 Warren Avenue. Mrs. Carroll asked what is the intention for this and why do we want to open the right-of-way. Mr. Miner explained it is an unopened right-of-way and the City is going to abandon that portion of property, not open it. Discussion ensued.

Mayor Kennedy closed the public hearing and opened the regular meeting at 6:18 p.m.

A motion was made by Mr. Reed and seconded by Mrs. Rustin to approve the final reading of Ordinance No. 937. The motion passed unanimously.

3. **Approval of Resolution No. 16-11 – Local Mitigation Strategy Plan.** Mr. Miner explained this resolution, if approved, will adopt the 2016 Washington County Local Mitigation Strategy Plan for the City of Chipley. This plan identifies hazards throughout the entire City. Discussion ensued.

A motion was made by Mr. Sasser and seconded by Mr. Butler to approve Resolution No. 16-11. The motion passed unanimously.

4. **Approval of Resolution No. 16-12 – Northwest Rural Area of Opportunity (RAO).** Mr. Miner explained this resolution will approve a memorandum of agreement between the State of Florida Department of Economic Opportunity and the City of Chipley. This allows the City to be eligible for certain grants and gives us the ability to have matching funds waived for certain grants. Discussion ensued.

A motion was made by Mrs. Rustin and seconded by Mr. Butler to approve Resolution No. 16-12. The motion passed unanimously.

5. **Approval of Engineering Recommendation – Sprayfield.** Mr. Miner explained the review committee is not ready to rank the engineers at this time. No discussion.

6. **Approval of Bid Award – Reclaimed Water Line Relocation Project.** Mr. Miner explained the City of Chipley received one sealed bid for the Reclaimed Water Line Relocation Project from GCUC in the amount of \$57,500.00. Discussion ensued.

A motion was made by Mr. Sasser and seconded by Mrs. Rustin to approve the bid award to GCUC for the Reclaimed Water Line Relocation Project in the amount of \$57,500.00. The motion passed unanimously.

7. **Approval of Emergency Influent Pump Station Purchase – Water Utilities Department.** Mr. Miner explained this updated quote is a request for approval of an emergency purchase for the Water Utilities Department for one (1) influent pump from AAG Services, Inc., in the amount of \$17,760.00. Mr. Butler asked if this new quote has the same warranty as the original quote. Mr. Miner stated it does have the same warranty which is for five (5) years. Discussion ensued.

A motion was made by Mr. Reed and seconded by Mr. Butler to approve the emergency purchase of one (1) influent pump from AAG Services, Inc., in the amount of \$17,760.00. The motion passed unanimously.

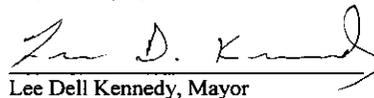
8. **Kevin Crews – Chief Crews** explained a recent study by ConsumerAffairs.com has ranked Chipley as one location having one of the lowest burglary rates in the nation. Chipley is the fifth among Florida cities with the lowest burglary rates and 499th lowest out of the nation. Chipley's burglary rate has decreased 69 percent between 2013 and 2014. Chief Crews explained he could not have accomplished this without the hard work and dedication of the employees with the Chipley Police Department. Presenting the Chipley Police Department were: Mr. Paul Demaree, Patrol Sergeant; Mr. Scott Thompson, Lieutenant; and Mr. Michael Richter, Narcotics Investigator.

Other Business:

Mr. Miner reminded the council about the Northwest Florida League of Cities event on March 24, 2016. Mayor Kennedy explained the Council will wait on this meeting and attend the annual meeting in DeFuniak Springs, Florida. Discussion ensued.

The meeting adjourned at 6:26 p.m.

City of Chipley


Lee Dell Kennedy, Mayor

Attest:


Patrice A. Tanner
Assistant City Administrator/City Clerk