

**CITY OF CHIPLEY
REGULAR COUNCIL MEETING
MINUTES**

June 14, 2016

6:00 p.m.

Attendees:

Mr. Lee Dell Kennedy, Mayor
Mrs. Karen Rustin, Council Member
Mr. John Sasser, Council Member

Mr. Brett Butler Mayor Pro-Tem
Mr. Ellis Reed, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mrs. Michelle Jordan, City Attorney

Mrs. Pamela Whitfield, Finance Specialist

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Kennedy at 6:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Reed and Mr. Butler led the pledge to the American Flag.
- C. Approval of Agenda.** The agenda was presented for approval. Mayor Kennedy added Item No. 7 – Chance Robinson; Item No. 8 – Approval for Reauthorization of CRA Board Members; Item No. 9 – Approval for Polyengineering, Inc. to perform a feasibility study on the Chipley alleyway; Item No. 10 – Dorothy Harper; and Item No. 11 – Renee Crews.

A motion was made by Mr. Sasser and seconded by Mr. Reed to approve the agenda with the additions. The motion passed unanimously.

D. Presentation and Approval of Minutes.

April 12, 2016 – Regular Council Meeting
May 10, 2016 – Regular Council Meeting
May 23, 2016 – Special Council Meeting

A motion was made by Mr. Reed and seconded by Mrs. Rustin to approve the minutes as presented. The motion passed unanimously.

E. Agenda Items.

- 1. Approval of Chipley Redevelopment Agency (CRA) Appointment – Mrs. Heather Lopez.** Mr. Miner explained, if approved, Mrs. Lopez will be appointed to the CRA Board for four years until June, 2020. No further discussion ensued.

A motion was made by Mr. Butler and seconded by Mr. Sasser to approve the appointment of Mrs. Heather Lopez to the CRA Board. The motion passed unanimously.

- 2. Approval of Special Event Application – Roulhac High School Reunion.** Mr. Miner explained Ms. Marvis Jett has presented a Special Event Application requesting approval to conduct a parade on July 2, 2016 at 10:00 a.m. on the regular parade route for their Roulhac High School Reunion. No further discussion ensued.

A motion was made by Mrs. Rustin and seconded by Mr. Butler to approve the Special Event Application for the Roulhac High School Reunion. The motion passed unanimously.

- 3. Approval of Doug Bruce & Associates Task Order – LCWF Land Acquisition.** Mr. Miner explained this is a Task Order Agreement between the City of Chipley and Doug Bruce & Associates for a Land and Water Conservation Fund (LCWF) Grant for the City of Chipley's land acquisition and, if approved, will provide alternative recreational benefits to the newly proposed reuse site. The grant can be up to \$500,000 with a 6% administration fee with no cost to the City. No further discussion ensued.

A motion was made by Mr. Reed and seconded by Mrs. Rustin to approve the Doug Bruce & Associates Task Order. The motion passed unanimously.

4. **Approval of Florida Gas Utility (FGU) Rate Study Service.** Mr. Miner explained, if approved, this rate study will review our current rate structure to ensure that our fees are in line with operational costs and expenses as well as provide future growth and analysis cost. There will be no charge to the City. No further discussion ensued.

A motion was made by Mr. Butler and seconded by Mrs. Rustin to approve the Florida Gas Utility Rate Study. The motion passed unanimously.

5. **Approval of Florida Gas Utility (FGU) Sales & Marketing Service.** Mr. Miner explained, if approved, this directive will provide sales and marketing services to include incentive programs for existing and future customers and identify potential growth areas. There will be no charge to the City. No further discussion ensued.

A motion was made by Mr. Sasser and seconded by Mr. Butler to approve the Florida Gas Utility Sales and Marketing Service. The motion passed unanimously.

6. **Mongoven Building Update** – Mrs. Michelle Jordan. Mrs. Jordan requested approval to proceed with the foreclosure on the Mongoven building. Mr. Sasser asked if the City will have a clear title. Mrs. Jordan stated after everything is completed the City will have a clear title. No further discussion ensued.

A motion was made by Mrs. Rustin and seconded by Mr. Butler to approve proceeding with the Mongoven building foreclosure. The motion passed unanimously.

7. **Chance Robinson** – Boy Scouts Troop 39. Mayor Kennedy asked Mr. Robinson why he was at the meeting. Mr. Robinson explained he wanted to ask the council some questions to earn his Arrow Flight badge for the Boy Scouts. He asked what is the biggest problem facing the City? Mr. Miner answered jobs, money and infrastructure. Mr. Robinson asked why did you become public officials? All council members agreed they wanted to give back to the City. Everyone thanked Mr. Robinson for coming and told him he did a good job. Discussion ensued.

8. **Approval for Reauthorization of CRA Board Members** – Mr. Miner explained this is the CRA's request to reauthorize Ms. Helen Daniel, Ms. Angela Grantham and Reverend Malcolm Nelson for terms to the Chipley Redevelopment Agency Board. No further discussion ensued.

A motion was made by Mrs. Rustin and seconded by Mr. Reed to approve the reauthorization of Chipley Redevelopment Board Members: Ms. Helen Daniel to expire in May 2020; Ms. Angela Grantham to expire in January 2020; and Reverend Malcolm Nelson to expire in January 2019. The motion passed unanimously.

9. **Approval of Alleyway Project Feasibility Study** – Polyengineering, Inc. Mr. Miner explained this is an approval for the CRA to proceed with hiring Polyengineering to perform a feasibility study on the Chipley alleyway. The fee will be on an hourly basis not to exceed \$6,600 and paid for with CRA funds. No further discussion ensued.

A motion was made by Mr. Reed and seconded by Mr. Butler to approve Polyengineering, Inc. to perform a feasibility study on the Chipley alleyway. The motion passed unanimously.

10. **Dorothy Harper** – 716 Orange Street. Ms. Harper asked the council what is being done about the big trucks going up and down the street in front of her house. She has asked for two years what the City is going to do. Ms. Harper stated a "No Trucks" sign was put up five or six months ago on Hwy 90 and Orange Street and the trucks have not stopped going up and down her street. Dan explained it is an ongoing problem at other locations also and especially on Ms. Harper's street. Mayor Kennedy stated if the council wants to put up more signs then we will. Dan explained the signs are only a deterrent and may keep some trucks away, but not those with the drivers living in the neighborhood. Dan explained we have had a discussion with the truck driver on Ms. Harper's street and he is still in one violation of parking on the right of way. He did make a flush connection to the highway. Mrs. Rustin stated we do not need trucks going up and down the streets using their jake brakes. Mrs. Rustin asked Mrs. Michelle Jordan if there was anything we can do to help Ms. Harper's situation. Mrs. Jordan explained she has checked with other counties and cities and they have the same problem and that it is hard to enforce anything including "No Trucks" signs and not using jake brakes. Mr. Butler asked Mrs. Jordan if

any of our ordinances are enforceable for this situation. Mrs. Jordan explained years ago we had a no jake brake ordinance and we could not enforce it then and we cannot now. The City does not have anything to monitor noise levels. At this time, no community in Florida has a solid enforceable ordinance. Mayor Kennedy stated the City and Mrs. Jordan will continue to research and try to solve the problem. Discussion ensued.

11. **Renee Crews** – Ms. Crews explained she had asked the council previously if she could walk in Shiver’s Park after 5:00 p.m. and was told she could not because the park was closed from dawn to dusk, but now she is seeing something different. She said she saw people in the park after 9:00 p.m. Dan stated that was a special event approved by council. Ms. Crews asked if we walk at 5:00 p.m. or if we are in the park after dark, will the police stop us. Mrs. Rustin stated they stopped her and told her she couldn’t walk in the park after hours. Dan stated Ms. Crews has a good point and for some people when the park is closed may be the only time they have to use the park. Mrs. Rustin stated there are safety issues such as lighting. Ms. Crews stated the question is are we allowed to use the park after dark. Mayor Kennedy explained that the answer is not right now, but we can look at changing the hours. The biggest issue is safety. We will do a study and discuss this situation with Mrs. Crews at the next workshop. Discussion ensued.

Other Business:

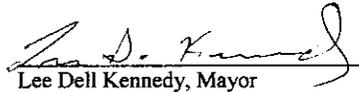
Mrs. Rustin reminded everyone of the upcoming Watermelon Festival and the First Annual Fireworks Display.

Mayor Kennedy said to tell everyone about the fireworks display on July 2nd at 9:00 p.m. at Pals Park.

Mrs. Pam Butler stated we have fireworks safety posters to distribute to housing and to downtown businesses. Discussion ensued.

The meeting adjourned at 6:32 p.m.

City of Chipley


Lee Dell Kennedy, Mayor

Attest:


Patrice A. Tanner
Assistant City Administrator/City Clerk