

**CITY OF CHIPLEY
REGULAR COUNCIL MEETING
MINUTES**

August 9, 2016

6:00 p.m.

Attendees:

Mr. Lee Dell Kennedy, Mayor
Mrs. Karen Rustin, Council Member
Mr. John Sasser, Council Member

Mr. Brett Butler, Mayor Pro-Tem
Mr. Ellis Reed, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mr. Scott Thompson, Lieutenant
Mrs. Michelle Jordan, City Attorney

Mrs. Patrice Tanner, Asst. City Administrator/City Clerk
Ms. Chelsey Castro, Police Officer

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Kennedy at 6:01 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Reed and Mr. Butler led the pledge to the American Flag.
- C. Approval of Agenda.** The agenda was presented for approval. Mayor Kennedy added Item No. 1a. Scott Thompson; Item No. 9 – Dorothy Harper; Item No. 10 – Brad Hobby; Item No. 11 – Steven Daniel; and Item No. 12 – Resolution No. 16-18.

A motion was made by Mrs. Rustin and seconded by Mr. Butler to approve the agenda with the additions. The motion passed unanimously.

- D. Presentation and Approval of Minutes.**
July 7, 2016 – Regular Council Workshop
July 12, 2016 – Regular Council Meeting

A motion was made by Mr. Reed and seconded by Mr. Sasser to approve the minutes as presented. The motion passed unanimously.

E. Agenda Items.

- 1a. Scott Thompson – Presentation.** Lieutenant Thompson explained the department is collating a 28 man narcotics roundup and have 6 remaining to pick up. Mr. Thompson explained on July 10, 2016 there was a tragic event that happened that left Mrs. Jody Rhoda with life threatening injuries. On behalf of the Chipley Police Department Lieutenant Thompson presented a Lifesaving Award to Tara Dockery, George Dockery and Ashley Collins due to their quick and selfless actions to Mrs. Rhoda. Mrs. Rhoda explained if it wasn't for them she may not be here today; she thanked the first responders and City of Chipley, she is so grateful for everything. No further discussion.
- 1. Presentation of FRDAP Pals Park Phase VIII Check – \$50,000.00.** Mr. Strickland delivered a presentation check to the City of Chipley in the amount of \$50,000.00 for Pals Park Phase VIII. Discussion ensued.
- 2. Approval of Resolution No. 16-17 – FDOT Local Agency Program Agreement –Design of 5th Street Drainage Improvements.** Mr. Miner explained this resolution, if approved, will allow the design of 5th street drainage improvements from Harrell Avenue to CR 273 South Boulevard, between the City of Chipley, Florida and the State of Florida Department of Transportation in the amount of \$31,481.00. Discussion ensued.

A motion was made by Mrs. Rustin and seconded by Mr. Butler to approve Resolution No. 16-17. The motion passed unanimously.

- 3. Approval of West Florida Regional Planning Council (WFRPC) Agreement Professional Services – Chipley Redevelopment Plan.** Mr. Miner explained we applied for a CRA Community Grant in the amount of \$40,000 and we received a grant of \$25,000 from the Florida Department of Economic Opportunity. Approval of this agreement will authorize WFRPC to proceed. Mrs. Kate Daniel with the WFRPC explained the City was awarded \$25,000 to update the Community Redevelopment Plan

for the CRA area with a completion date of June 2017. Mrs. Daniel along with two planners with the WFRPC, Caitlin Cerame and Dan Deanda presented a slide show with a brief explanation of the project. Discussion ensued.

A motion was made by Mr. Sasser and seconded by Mr. Butler to approve the West Florida Regional Planning Council Professional Services Agreement. The motion passed unanimously.

4. **Approval of TRIM Schedule – FY 16/17.** Mr. Miner explained this is approval of the millage and budget dates for FY 16/17. Discussion ensued.

A motion was made by Mr. Reed and seconded by Mrs. Rustin to approve the FY 16/17 TRIM Schedule. The motion passed unanimously.

5. **Approval of Special Event Application – Washington County Health Department – 5K Run.** Mr. Miner explained the Washington County Health Department has presented a Special Event Application requesting approval to hold a 5K Run on September 24, 2016 from 7 a.m. to 12 p.m. Registration will start at 7 a.m. The purpose of this event is to promote physical fitness and bring awareness to the importance of Tobacco Free Parks. Mr. Miner explained they have the required insurance and associated requirements to meet the council's approval. Mrs. Sharon Hobbs with the Washington County Health Department was present. Mrs. Hobbs explained this is the Color Run like we held last year. The proceeds from the event this year will be going toward the local teens for a program for students that are referred from their guidance counselors and teachers to take food home on the weekends. Discussion ensued.

A motion was made by Mr. Butler and seconded by Mrs. Rustin to approve the special event application for the 5K run sponsored by the Washington County Health Department. The motion passed unanimously.

6. **Approval of Planning & Zoning Recommendation:**

A. Request to Site Manufactured Home – 582 Bennett Drive – Thomas F. Gilmore. Mr. Miner explained Mr. Gilmore wishes to site a manufactured home on a .301 acre tract of land. The address of the proposed location is 582 Bennett Drive. The property has one accessory structure. City water and sewer are available at the proposed site. On July 28, 2016 the Planning & Zoning Commission approved the request to site manufactured home for Mr. Gilmore at 582 Bennett Drive. Discussion ensued.

A motion was made by Mr. Reed and seconded by Mr. Butler to approve the Planning & Zoning Recommendation to site manufactured home on 582 Bennett Drive. The motion passed unanimously.

7. **Approval to Purchase Property for New Water Well – Mr. Bill Perry with Hatch Mott MacDonald** explained they are recommending moving forward with this site. Mr. Sasser asked did they ever determine the inconsistencies with the testing. Mr. Perry explained we brought in some other laboratories for testing purposes. Little anomalies took place with this last round of testing we tested the old system and the new system and they came back very favorable. Mrs. Foster asked where this property is located and the cost. Mr. Miner explained it is \$30,000 per acre for three acres and it is located in the area of Fussell Farms Produce. Mr. Sasser explained it is his understanding the water tank will be located on a different piece of property. Mr. Miner explained it will be on the school board property. Mrs. Rogers asked about the location of the properties on the high school property. Mr. Miner explained it used to be the Coleman property. Mrs. Cheryl McCall asked how we came up with the appraisal of the property. Mr. Miner explained the church gave the city a price. Mrs. Foster asked if any council members sit on the board for the church. The council members stated they are not on the church board. Mrs. Foster asked how many members of the council or Dan are members of the First Baptist Church. Mr. Miner and Mrs. Rustin explained they are members of the First Baptist Church. Discussion ensued.

A motion was made by Mr. Butler and seconded by Mrs. Rustin to approve the purchase of property for the new water well. The motion passed unanimously.

8. **Approval of CRA Steering Committee – Ted Everett.** Mr. Everett requested to approve all of the CRA Steering Committee applications: Barbara James, Teresa Brown, Melanie Cardwell, Kirby Holt, Jason Smith, Dr. Sasha Minor, Donald and Rena Harrell, Margaret Gilmore and Gloria Potts. These people all live or have businesses or buildings in the CRA area. We are very pleased with the outcome of the applications. This is an advisory committee, what we do and any recommendations we have we will bring to the City Council for final approval. Discussion ensued.

A motion was made by Mrs. Rustin and seconded by Mr. Butler to approve the CRA Steering Committee applications. The motion passed unanimously.

9. **Dorothy Harper** – 716 Orange Street. Mrs. Harper asked why she has to be subjected to the logger truck in front of her house. West Point trucks are now coming down her road and Pecan Street. I have been on this street for over twenty years. Where is an ordinance? Mrs. Rustin stated we spoke to the attorney about this; we can make ordinances, even if we make an ordinance, it will not be against your neighbor, and he will be grandfathered in. Mrs. Jordan explained if we write an ordinance and it is enforced on that truck driver we are subjecting ourselves to liability. Mr. Reed explained there is a law about jake brakes in the city limits. Mrs. Jordan explained it is nearly impossible to enforce jake brakes. Mr. Butler asked if the City Code Section 16-43 addresses anything other than parking. Mrs. Jordan explained no, we can enforce parking on the city right-of-way and in the street. Discussion ensued.

Ms. Andrews – 802 Orange Street. Ms. Andrews explained with the signs being taken up it has brought more trucks to this street. Mayor Kennedy explained we will continue looking until we find an ordinance to help Mrs. Harper. Discussion ensued.

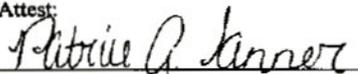
10. **Brad Hobby** – 819 5th Street. Mr. Hobby explained there continues to be a water problem on 5th Street. He stated he understands the design improvement funds will not be available until 2017 and he has been patient about the process. He spoke with the County Commissioners and they said it is possible that you can get the money sooner than 2017. Mr. Miner explained we can put in a request to expedite the timing of construction. Mrs. Rustin explained if there is any way to expedite the process then we need to. Mr. Hobby asked why we can't block that intersection during a flood issue. If we can shut the road down and barricade the road that will help. The volunteer firemen will be happy to move barricades. Mr. Miner stated he knows three inches of rain fell in the first thirty minutes. There's not much you can do in that timeframe. Ms. McCall explained there needs to be workers out at the worst flood areas first. Mr. Hobby asked the council to please do something about the issue. The City may need more barricades and sand bags. I was told we were limited to ten. Mr. Sasser asked if the improvements are going to help the flooding issues on that street. Mr. Miner explained yes anytime you can put staged retention areas in, it will help. Discussion ensued.
11. **Steven Daniel** – 718 Peach Street – Mr. Daniel explained the ditch on 2nd Avenue is horrible; it floods every time it rains. My yard was flooded. I'm willing to sell my property if a retention pond will be put there. Mr. Miner explained doing a retention pond near his house is not going to solve any problems; you have to capture the water at the beginning. We have a storm water master plan. I would encourage you to start looking at a FEMA buy-out. There has to be documented repairs and pictures. They can determine if they have the ability to buy you out. Mr. Miner explained he will start looking into it and get him some information. Discussion ensued.
12. **Approval of Resolution No. 16-18.** Mr. Miner explained this resolution will approve an agreement between the Florida Department of Transportation and the City of Chipley in the amount of \$35,510.00 for the construction of the Pine Avenue Sidewalk Project which is .109 miles of sidewalk in Chipley from Usery Road to Third Street. Discussion ensued.

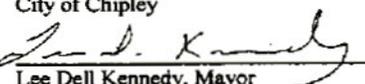
A motion was made by Mr. Reed and seconded by Mrs. Rustin to approve Resolution No. 16-18. The motion passed unanimously.

13. **Approval of Special Event Application** – First Baptist Church – Movie Night in the Park. Mr. Miner explained about a month or so back the First Baptist Church was going to do a movie night in the park. It was cancelled due to weather issues; they want to reschedule that for August 27, 2016 from 6:00 p.m. – 9:00 p.m. at Shivers Park. It will be a family movie. Discussion ensued.

A motion was made by Mr. Sasser and seconded by Mr. Butler to approve the Special Event Application for the First Baptist Church. The motion passed unanimously.

The meeting adjourned at 7:16 p.m.

Attest:

Patrice A. Tanner
Assistant City Administrator/City Clerk

City of Chipley

Lee Dell Kennedy, Mayor