

City of Chipley
Regular Council Meeting
Minutes
July 9, 2019 at 6:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member
Mr. Kevin Russell, Council Member

Mr. Brett Butler, Mayor Pro-Tem
Mr. Tommy Sasser, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mr. Scott Thompson, Police Chief

Mrs. Patrice Tanner, Asst. City Admin./City Clerk
Mrs. Michelle Jordan, City Attorney

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Andrews at 6:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mrs. Cain and Mr. Sasser led the pledge to the American Flag.
- C. Citizens Request.**
The City of Chipley welcomes you to this meeting. This is time set aside for the Citizens of Chipley to address the City Council. This is not a question and answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. If you would like to address the City Council please come to the podium, state your name and address for the record and limit your comments to no more than three (3) minutes per Florida Statute 286.0114. Your participation is welcomed and appreciated.
- No citizen requests. No further discussion.
- D. Approval of Agenda.** Mayor Andrews added item #5 – Resolution No. 19-32; #6 – Arts Learning Academy Impact Fee Waiver Request; #7 – Dates for Workshop with EDC - Mayor Andrews and #8 – FDOT SR 77 Recommendation – Dan Miner. No further discussion.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve the agenda with the additions. The motion passed unanimously.

- E. Presentation and Approval of Minutes.**
1. Regular Council Workshop – June 6, 2019.
 2. Regular Council Meeting – June 11, 2019.

A motion was made by Council Member Sasser and seconded by Council Member Russell

to approve the minutes as presented. The motion passed unanimously.

F. Agenda Items.

1. **Fiscal Year 2017-2018 Annual Financial Statements** – Carr, Riggs & Ingram, LLC – Hilton Galloway. Mayor Andrews explained that Mr. Hilton Galloway with Carr, Riggs & Ingram, LLC was present and explained the financials at the workshop last night. No further discussion.
2. **Approval of Resolution No. 19-31** – FDLE JAGD Grant Application. Mr. Miner explained this resolution will authorize the filing of an application for the Edward Byrne Memorial Justice Assistance Grant Direct in the amount of \$1,135.00. This grant will be used to purchase CPR masks and trauma tourniquets which will assist in the welfare of the officers and the public when involved in medical emergencies. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Butler to approve Resolution No. 19-31. The motion passed unanimously

3. **Approval of FDOT LAP 5th Street Drainage Improvements Construction Bid** – North Florida Construction, Inc. Mr. Miner explained this will approve awarding to the lowest bidder, North Florida Construction, Inc. in the amount of \$422,450.20. The engineers have evaluated the bids and have determined that North Florida Construction, Inc. is the apparent low bid. Discussion ensued.

A motion was made by Council Member Sasser and seconded by Council Member Cain to approve the award of the FDOT LAP 5th Street Drainage Improvements Project Construction Bid to North Florida Construction, Inc. in the amount of \$422,450.20. The motion passed unanimously.

4. **Life Management Center** – Hurricane Support. Ms. Keisha Collins and Ms. Sharon Jones with Life Management were present and discussed Project Hope, an emotional support program, and how it can help the City of Chipley. This is a project sponsored by FEMA to collect data on trauma due to the hurricane. She explained we need help getting the information out to the citizens. The program will last until February, but if we can show the need it is possible FEMA will extend the program. We are here to help the individuals navigate resources and we want them to know we are available. Ms. Collins stated she will get flyers to the Mayor. The Council thanked them for doing this program. Discussion ensued.
5. **Resolution No. 19-32.** Mr. Miner explained this resolution will approve the FDOT LAP 5th Street Drainage Improvements Project Supplemental Agreement in the amount of (\$45,180). This will bring the total agreement to \$500,375.00. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member Sasser to approve Resolution No. 19-32. The motion passed unanimously.

6. **Arts Learning Academy Impact Fee Waiver Request.** Ms. Trina Hill, Director/Owner of Arts Learning Academy was present and requested a waiver for the water and sewer impact fees for her school. Mr. Miner explained the impact fees are a total of \$2,021.56 for water and sewer. Attorney Jordan stated the city always has the ability to waive impact fees and may want to address their impact fee ordinance. The Council did not agree to approve an impact fee waiver but did ask that a payment plan be set up to accommodate Ms. Hill. Discussion ensued.
7. **Dates for Workshop with EDC** – Mayor Andrews. Mayor Andrews explained the Council will need to decide on a good date for everyone so we can meet with Mr. Ted Everett and EDC to discuss Economic Development as it relates to Hurricane Michael Recovery and funding possibilities. The Council agreed on July 29, 2019 at 5:00 p.m.

They also agreed they were all available on the 30th and 31st if necessary. Discussion ensued.

8. **FDOT SR 77 Recommendation** – Dan Miner. Mr. Miner explained FDOT will need a request in order for them to begin the alternative route study for SR 77. The Council will need to decide on what they would like to prepare for submission to FDOT regarding the alternative route study, ie. a letter, email or resolution. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve the preparation of a resolution to submit to FDOT to request an alternative route study for SR 77. The motion passed unanimously.

Other Matters:

Mr. Miner stated the Washington County Planning Meeting for 33 Pike Pond Road (proposed spray field property) has been rescheduled for next Tuesday evening. No further discussion.

The meeting was adjourned by Mayor Andrews at 6:36 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Patrice A. Tanner,
Assistant City Administrator/City Clerk