

City of Chipley
Regular Council Meeting
Minutes
August 13, 2019 at 6:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member
Mr. Kevin Russell, Council Member

Mr. Brett Butler, Mayor Pro-Tem
Mr. Tommy Sasser, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mr. Scott Thompson, Police Chief

Mrs. Patrice Tanner, Asst. City Admin./City Clerk

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Andrews at 6:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Sasser and Mr. Butler led the pledge to the American Flag.
- C. Citizens Request.**
The City of Chipley welcomes you to this meeting. This is time set aside for the Citizens of Chipley to address the City Council. This is not a question and answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. If you would like to address the City Council please come to the podium, state your name and address for the record and limit your comments to no more than three (3) minutes per Florida Statute 286.0114. Your participation is welcomed and appreciated.
- No citizen requests. No further discussion.
- D. Approval of Agenda.** Mayor Andrews added item #5 – Resolution No. 19-34; item #6 – Overview of meeting held on 08/12/19. No further discussion.
- A motion was made by Council Member Cain and seconded by Council Member Russell to approve the agenda with the additions. The motion passed unanimously.**
- E. Presentation and Approval of Minutes.**
1. Regular Council Workshop – July 8, 2019.
 2. Regular Council Meeting – July 9, 2019.

A motion was made by Council Member Russell and seconded by Council Member Butler

to approve the minutes as presented. The motion passed unanimously.

F. Agenda Items.

1. **Citizen Recognition.** Mayor Andrews explained this special recognition is for Ms. Angel Belcher for her community involvement. We are thankful for the ministry you provide in our community as well as throughout our region. She has received special recognition from our Governor and Lieutenant Governor as well as from the President Donald Trump. Ms. Belcher thanked the Council for the recognition but stated that this is not something she does to be acknowledged. She has been called upon to do this and will continue for as long as she is able. Discussion ensued.

2. **Approval of Resolution No. 19-33 – Fiscal Year 2018-2019 Budget Amendment.** Mr. Miner explained this resolution will decrease the annual budget by \$44,683. No further discussion.

A motion was made by Council Member Sasser and seconded by Council Member Russell to approve Resolution No. 19-33. The motion passed unanimously

3. **Approval of the Fiscal Year 2019-2020 Budget and TRIM Schedule.** Mr. Miner explained this schedule includes the required dates for adopting the millage and budget. We will set the dates for budget workshops as we get closer to that point in time. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member Sasser to approve the Fiscal Year 2019-2020 Budget and TRIM Schedule. The motion passed unanimously.

4. **Approval of the Termination and Release of Lease Agreement – Porter Construction.** Mr. Miner explained this is the termination and release for Porter Construction for the property at 33 Pike Pond Road, Chipley, Florida. He stated he has inspected the property and it is in perfect order. We will issue them a refund in the amount of \$1,899.00 for terminating the lease three months early. Attorney Jordan stated she drafted a termination and release to be signed by both parties and to be recorded. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve the Termination and Release of Lease Agreement for Porter Construction at 33 Pike Pond Road, Chipley, Florida. The motion passed unanimously.

5. **Resolution No. 19-34.** Mr. Miner explained this resolution states that the City supports the complete process in which FDOT determines is the best approach toward studying and implementing a solution towards alleviating congestion and keeping our community a safe community to travel through. He stated he will submit this resolution to the FDOT so they can start their planning process again. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Sasser to approve Resolution No. 19-34. The motion passed unanimously.

6. **Mayor Andrews – Overview of meeting held on 08/12/19.** Mayor Andrews explained that the Economic Development meeting held by the EDC on 08/12/19 was very informative for all of the Washington County communities. The most important thing that was stressed was to be ahead and be prepared. With this being said, we need to schedule of workshop for our city and get Ms. Ada Clark with Emerald Coast Regional Planning Council here to discuss resources that will be available soon and that way we are readily prepared. Mrs. Cain stated we need to discuss project by project and also hear

from our grants writer to see what he has in the works for us. Mr. Miner stated if the week of the 19th through the 23rd at 5:00 p.m. is an option the he will contact Ms. Clark and check on her availability. The Council was in agreement that this will be a good time for them and Mayor Andrews stated that she will be out of town a couple of the days but will make herself available via phone. Discussion ensued.

The meeting was adjourned by Mayor Andrews at 6:20 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Patrice A. Tanner,
Assistant City Administrator/City Clerk