

***City of Chipley***  
**Special Council Meeting**  
**Minutes**  
**September 30, 2022 at 5:15 p.m.**

**Attendees:**

Ms. Tracy Andrews, Mayor (via Zoom)  
Mr. Brett Butler, Mayor Pro-Tem  
Mr. Tommy Sasser, Council Member

Mr. Kevin Russell, Mayor ProTem  
Mrs. Linda Cain, Council Member

**Others Present Were:**

Mr. Dan Miner, City Administrator  
Mr. Scott Thompson, Police Chief  
Mr. Wesley Adams, Incoming Council Member

Mrs. Patrice Tanner, Asst. City Admin./City Clerk  
Mrs. Michelle Jordan, City Attorney

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. **Call to Order.** The meeting was called to order by Mayor Pro-Tem Russell at 5:15 p.m.
- B. **Prayer and Pledge.** Prayer and Pledge were given at the start of the first meeting.
- C. **Approval of Agenda.**

**A motion was made by Council Member Cain and seconded by Council Member Butler to approve the agenda as presented.**

D. **Agenda Items.**

- 1. **Approval of Resolution No. 22-34** – Natural Gas Rates, Miscellaneous Charges and Fees. Mr. Miner explained this resolution will approve the CPI increase of 8.50% for the gas rates, just as the Council approved for the water and sewer rates. Discussion ensued.

**A motion was made by Council Member Cain and seconded by Council Member Sasser to approve Resolution No. 22-34. The motion passed unanimously.**

- 2. **Approval of Resolution No. 22-35** – Anti-Displacement and Relocation Policy. Mr. Miner explained this resolution will approve an updated Anti-Displacement and Relocation Policy for us in administering Community Development Block Grants. It states that the City is committed to make all reasonable efforts to ensure that activities undertaken through the use of CDBG or other federally funding will not cause unnecessary displacement or relocation. No further discussion.

**A motion was made by Council Member Sasser and seconded by Council Member Cain to approve Resolution No. 22-35. The motion passed unanimously.**

3. **Approval of New Pay Scale** – Effective 10/03/2022. Mr. Miner explained this new pay scale is the one used in balancing the budget and discussed at the Budget Workshop and includes the starting pay of each category increasing by a \$1.50, and each employee receiving a minimum of \$1.50 per hour increase. Discussion ensued.

**A motion was made by Council Member Cain and seconded by Council Member Sasser to approve the New Pay Scale effective October 3, 2022. The motion passed unanimously.**

Mayor Pro-Tem Russell adjourned the meeting at 5:22 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Patrice A. Tanner,  
Assistant City Administrator/City Clerk